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 or dial in **MtgID:** 879 6143 2689; **Participant and Passcode#:** 55682499#
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T+1 Communications and Education Working Group (CEWG)

Proposed Agenda

Tuesday, May 10, 2022 – 1:30 pm ET/10:30 pm PT

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|--|---------------------|
| 1. Welcome and introductions | All |
| 2. Draft minutes of April 12 CEWG Meeting (<i>Attachment 1</i>) | Members |
| i. Review/approve | |
| ii. Review matters arising from minutes | |
| 3. New T+1 news/information | Members/CCMA |
| i. Member updates? | |
| ii. Canadian update | |
| iii. U.S. update | |
| iv. International news | |
| v. Event updates | |
| o IFIC June 7 | |
| o CASLA June 23 | |
| o OSC Dialogue Fall? | |
| vi. Other? | |
| 4. For review, amendment, approval | Members |
| i. Draft 2 of T+1 survey (<i>Attachment 2</i>) | |
| ii. FAQs (<i>Attachment 3</i>) | |
| 5. For discussion | Members |
| i. May 31 newsletter topics – | |
| a. CDS scheduler (integrated current state and future direction where available) | |
| b. CCMA and other submissions to the SEC re timing | |
| c. Request for comments on products-moving-to-T+1 asset list | |
| d. Request to complete survey to follow | |
| e. Fundserv/mutual fund survey results | |
| f. Other? | |
| ii. Quotes from industry segment leaders; data relevant to T+1; LinkedIn posts; opportunities to write T+1 articles and publications; FAQs | |
| 6. Other issues as raised | Members |
| 7. Summary of action, next steps, and next meeting (June 14) | Staff |



T+1 Communications and Education Working Group (CEWG)

Draft April 12, 2022 Meeting Minutes

1. Welcome and Introductions

See appended list of participants, agreements, and action items.

2. March 8 CEWG Meeting Minutes and Action Items

The draft minutes of the March 8, 2022 CEWG meeting were accepted without change. Matters arising from the last meeting had been completed or were included on the day's agenda.

3. T+1 News/Information

i. Member updates

- i. Pat Dunwoody (CETFA) said one of her ETF committees was working on fully documenting processes.
- ii. Jack Rando (IIAC) noted that the IIAC had sent a letter to the Securities and Exchange Commission (SEC) urging a Q3 2024 T+1 implementation date; he also had been having discussions with IIAC members.
- iii. Matt Latimer (FMFD) said that he had been working with Russ White at Fundserv and distributing CCMA information.
- iv. A member mentioned that the issue for TMX and other exchanges was not data alone – an education effort was needed with respect to corporate actions, publishing dividend ex and record dates, etc. Barb agreed to raise this with exchange reps.

ii. Canadian update

Keith Evans updated members on the considerable work done to develop a schematic with trade-processing timing, which will be the basis for discussing the way schedules will need to change to support the move to T+1 settlement. This will be considered at the next Operations Working Group meeting, with a recommendation for restructuring the timetable to be concluded, ideally, for recommendation to the T+1 Steering Committee (T1SC) in Q2. Finally, the OSC was intending to present a cost-benefit analysis to T1SC later in the month.

iii. U.S. update

- i. Keith mentioned the CCMA's, IIAC's, and TMX's letters to the SEC (all three available on the CCMA website) regarding implementation date, as well as meetings with SIFMA (the TMX letter also included some statistics (see below) that may be helpful for various purposes.
 - Canada-U.S. cross-border activity averages net receive settlements of over US\$5 billion from DTCC in securities transactions daily including about 1.3 million NSCC-processed participant trades
 - In 2021, CDS participants and U.S. counterparties relied on CDS tax services to manage/remit approximately US\$1 billion in withholding taxes between U.S. and Canadian taxation authorities on the equivalent of over US\$23 billion in cross-border entitlement payments.

- ii. Keith added that it appeared CCMA arguments were having an impact on important U.S. capital markets organizations, although these organizations' submissions had not yet appeared on the SEC website. Keith also mentioned that the CCMA was going to meet with the Investment Company Institute (ICI) to continue building a greater appreciation of the impact of Canada's T+1 readiness on the U.S.
- iii. The three leading U.S. organizations – SIFMA, ICI, and DTCC – had hosted a T+1 session which mentioned Canada several times and has useful information. A link is on the CCMA website under T+1 Information (or click [Accelerating to T+1: What You Need to Know](#)). An updated U.S. timeline shows an additional milestone: publication of a DTCC/ICI/SIFMA T+1 Playbook by the end of June 2022. Keith mentioned that the industry would like at least three months after conclusive positive T+1 test results before implementation to allow for stabilization and full communication, implementation day planning, etc.

iv. International news

Mark Austin spoke about an online PostTrade Stockholm event, which included a T+1 discussion. European concerns remain fully focused on CSDR implementation and penalties for fails (fails were identified by one party at 8%). There also is some European skepticism about the U.S. ability to meet a Q1 2024 timeline.

v. Event updates

- o IFIC June 7 – registration to be up on April 20, with Keith and Russ White confirmed, and two industry representatives to be added
- o CASLA June 23 – information to come about a regulatory panel
- o Advocis October symposium – T+1 session to be organized for fall 2023; Paniz to see if Advocis may allow T+1 material to be included at event
- o IIROC September – Barb to contact IIROC
- o OSC Dialogue Fall – Frank to investigate option for T+1 inclusion

4. For discussion

Members discussed the draft of the first T+1 survey included with the agenda. Discussion included reference to breaking out buyside categories, more accurately estimating the time to complete the survey, etc. Barb agreed to update the survey as discussed and Members agreed to provide any additional comments. The survey would be on the agenda of and completed after the next CEWG meeting before being circulated to all CCMA members so as to enable the CCMA to share results before the end of June.

5. Other issues as raised

Barb will arrange a meeting with IIROC staff to discuss an awareness note to the investment broker/dealer industry about T+1.

6. Next meeting: May 10, 2022

Agreements/Approvals
The March 8, 2022 CEWG minutes were accepted without change.

Action Items			
#	Description	Who	Status
1.	Advise exchanges of the need for an education effort re corporate actions, publishing dividend ex and record dates, etc.	Barb	Exchanges advised via Jamie Andersson
2.	Add TMX/CDS data to website and (later) LinkedIn	Barb	Posted on website; LinkedIn

3.	Check re information on a possible June 23 T+1 regulatory panel	Kyle	
4.	See if Advocis may allow T+1 material to be included for pick-up at fall 2022 event	Paniz	
5.	Contact IIROC about event and note to IIROC members	Barb	
6.	Investigate option for T+1 reference in Fall OSC Dialogue	Frank	
7.	Provide additional comments re survey to Barb Update draft survey per Member comments	Members Barb	
From preceding meetings			
8.	Help on the Buyside Checklist	Travis	TBD
9.	Manage podcast or blog/Qs&As re buyside liquidity issues	Merici	Underway
10.	Work with CCMA on podcast	Alexandra	Underway

Meeting Attendees		
Paniz	Ghazanfari	Advocis
Brent	Mizzen	CLHIA
Dany	Leca	CIBC
Alexandra	Decata	CIBC Mellon
Irina	Issakova	CBIA: Canadian Bond Investors Association/TD Asset Mgmt.
Matthew	Latimer	FMFD: The Federation of Mutual Fund Dealers Canada
Jack	Rando	IIAC: Investment Industry Association of Canada (IIAC)
Pira	Kumarasamy	IFIC: Investment Funds Institute of Canada
Ahren	Estabrooks	Pension & Investment Association of Canada/OTPP
Ivan	Yang	State Street
Dave	O'Marra	Torstone Tech
Annetta	Ho	OSC: Ontario Securities Commission
Frank	Lacroce	OSC: Ontario Securities Commission
Keith	Evans	CCMA: Canadian Capital Markets Association
Barb	Amsden	CCMA: Canadian Capital Markets Association

Updated Draft Survey

See pdf included with agenda email

FAQs for Approval

Q1. When do fund companies strike mutual fund prices (is there a deadline)?

A1. Prices are normally struck by 5:30 pm, but it depends on the complexity of the portfolio. There isn't a deadline, but they must be calculated before the nightly batch run starts.

Q2. Are mutual fund prices created more than once a day and, if, so under what conditions?

A2. No, prices are created only once a day.

Q3. Are there consequences or follow-up initiated if standard Fundserv timelines are not met?

A3. Late prices may delay the start of the overnight batch run. If it is extremely late, it may cause a fund company to miss the 6 a.m. ET Contract File (FS) cut-off. This could mean penalties and negative feedback from dealers that won't receive the file in time to match pending orders. If this occurs, advisors will not see the trades contracted in investor accounts.

Q4. What is the process and timing currently for mutual fund pricing error corrections?

A4. If there is a pricing error that impacts trades that have already been reported in the Contract File (FS), fund companies have several options. They can issue new price files, reverse and reprocess the transactions with the correct price, or just compensate accounts or deduct units.