**T+1 Steering Committee (T1SC)**

**Meeting Information**

**Time: May 30, 2022 11:00 AM Eastern Time (US and Canada)**

**Join Zoom Meeting**

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**Passcode: 4CZCsF**

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**T+1 Steering Committee (T1SC)**

**May 30, 2022 at 11:00 AM ET**

**Agenda**

**Co-Chaired by:**

Jason O’Born – RBC

Keith Evans – CCMA

1. Approval of Minutes from the meeting held on April 26, 2022
2. General Industry Update
3. Working Group Reports
	1. Operations - Sheera Badial and Domenic Sgambelluri
		1. OWG Update
		2. OWG – 025 Asset List – requires approval
	2. Legal/Regulatory - Jamie Anderson
		1. LRWG Update
	3. Mutual Funds - Russ White
		1. MFWG Update
	4. Education/Communications - Barb Amsden
		1. CEWG Update
4. Other Business
5. Next Meeting June 28, 2022 at 11:00 AM ET

**T1SC - Minutes of April 26, 2022**

Keith Evans of CCMA welcomed attendees to the T+1 Steering Committee meeting. He asked all members attending by phone to send an email to him indicating their attendance at the meeting.

**1 - Approval of the Minutes from the meeting held on March 21, 2022**

Keith reported that the Minutes from the last T+1 Steering Committee meeting, held on March 21, 2022, were distributed with the meeting package. There were no additions, subtractions or material corrections requested by members, therefore the Minutes of the meeting were approved as presented.

**2 – OSC presentation on costs associated with T+1**

Keith introduced Jarod Smith from the OSC. Jarod was in attendance to provide the OSC’s analysis on the Canadian industry’s costs associated with the CSA’s rule changes (e.g. NI 24-101; NI 81-102) for the transition to T+1.

Jarod said that in accordance with the *Securities Act* (Ontario), the Ontario government requires a qualitative and quantitative analysis of anticipated costs and benefits of proposed CSA rule amendments.

Jarod referred to the PowerPoint presentation included with the meeting material. He said that the costs were estimated at two levels; overall initial costs of compliance, and secondly the incremental cost associated with remaining compliant. Jarod said that input from today’s discussion would be considered and the final submission may include the feedback received from the industry.

The key assumptions were that a majority of activities necessary for migration to T+1 involve behavior modification of market participants and systems testing, and that the estimates do not include costs associated with infrastructure/IT changes. There was a lengthy discussion about the exclusion of IT and infrastructure changes not being included. Jarod acknowledged this approach may be revisited and changes would be made if deemed necessary.

The bulk of the discussion focused on the Regulatory Impact Analysis chart where the breakdown of the total costs of $167 million dollars was described. There were questions about the breakdown, and the need to include vendors and other infrastructure providers, which could lead to higher cost estimates.

Jarod also discussed the incremental costs, which were relatively minor in nature.

There was some discussion on the breakdown of resources identified in the Appendix A, and in particular, the lack of project managers, etc. within the estimates. Jarod suggested that since those entities were not regulated by the OSC, those cost were determined out of scope. However, he did say that the OSC would reconsider these costs before submitting their final report to the Ontario government.

Jarod thanked the committee for the discussion and input.

Jarod was asked if the final document would be shared with the Steering Committee, and he was unsure at this time, but would discuss internally at the OSC and will share if it is deemed appropriate.

**3 – SEC Comment letter**

Keith reported that CCMA had submitted the comment letter to the SEC, based on the draft letter discussed at the last meeting of the T+1 Steering Committee. The final letter was also sent to Steering Committee members on April 11th. The final letter focused on a preferred implementation date of September 3, 2024….the day following Labour Day. Keith also mentioned that he and Barb Amsden had had conversations with various U.S counterparts leading to their submissions being aligned with the Canadian preferred date of September 3, 2024 for the transition. Keith said that this was very good news for Canada, but that the SEC has the final say on the compliance date. He suggested that it would not be until late summer before we know if the SEC will amend its proposed rule to support the Labour Day 2024 transition timeline, or stay with their initial proposed compliance date of March 31, 2024.

**4 - Working Group Reports**

Keith Evans noted that there were no Issue Logs to be closed today, but asked the chairs of each of the working groups to provide a brief update on their respective working groups’ activities.

**A - Operations**: Domenic reported that the primary focus of the last meeting of the OWG was on the CDS Job Scheduler realignment process. As well, a review of the T+1 Asset List, which is expected to be brought to the Steering Committee for approval at next month’s meeting.

**B - Legal:** Jamie Anderson reported that the LRWG completed their review of the CCMA comment letter to the SEC. In addition they continue to focus of the various legal issues relative to T+1. In many cases the LRWG require input from one or more of the other working groups before further action can take place.

 **C - Mutual Funds:** Russ White said that the Mutual Fund working group had recently met continue in their review of activities related to T+1. He specifically mentioned that they had completed a short survey, which reported excellent support for the move to T+1 across all assets.

**D - Education:** Barb Amsden updated the group on the activities of the Communications and Education Working Group. She reported that the current undertaking is to issue a short survey next month that will focus on T+1 awareness.

**5 – Other Business:** There was no other business raised.

**6 – Next Meeting:** The next meeting of the T+1 Steering Committee will be scheduled for Monday May 30, 2022, at 11:00 AM Eastern.

|  |  |  |
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| **Attendance** | **Organization** | **Name** |
|  | AMF  | Claude Gatien |
|  | AMF  | Francis Coche |
|  | Bank of Canada | Stefan Caputo |
|  | Bank of Canada | Pooja Kumar |
| **X** | Bank of Canada  | Andre Usche |
| **X** | BlackRock | William Trieu |
| **X** | BMO  | Keri Peacock |
|  | Broadridge  | Mary Beth Law |
| **X** | Broadridge - US  | Doug Gifford |
| **X** | Canaccord | Sheera Badial |
|  | Candeal | Jamie Grant |
| **X** | Casgrain | Andre Zanga |
| **X** | Casgrain | Pierre Mital |
| **X** | CCMA | Barb Amsden |
| **X** | CCMA | Jamie Anderson |
| **X** | CCMA | Fran Daly |
| **X** | **CCMA** | **Keith Evans - Co-Chair** |
| **X** | CDS | Johann Lochner |
|  | CETFA  | Pat Dunwoody |
|  | CFA Canada | Michael Thom |
|  | CIBC | Carol Elmalem |
| **X** | CIBC | Jim Newman |
|  | CIBC | Kapil Sharma |
| **X** | CIBC | Danny Leca |
| **X** | CIBC | TJ Panth |
|  | CIBC | Shawn Fernandez |
|  | CIBC - WM | Charlena Gaulin |
|  | CIBC Mellon | Louis Lesnika |
| **X** | CIBC Mellon  | Carol Revoredo |
|  | CIBC Mellon - CASLA | Phil Zywot |
| **X** | Citi-Canada | Mei Yang |
|  | Citi - US  | David Smith |
| **X** | Citi-US | Lyndon James |
| **X** | Connor Clarke  | Mark Austin |
|  | Consultant | Jeff Carr |
|  | Cooperators | Mitra Raghubir |
|  | Co-Operators - Mutual Funds  | Mehreen Hussain |
|  | Credit Suisse | Sam Farrell |
| **X** | Desjardins  | Pascal Deslauriers |
| **X** | Desjardins  | Cesar Valderama-Sanchez |
|  | DTCC | John Abel |
|  | DTCC | Robert Cavallo |
| **X** | Fidelity | Robert Argue |
|  | Fidelity | Stephanie Leblanc-Mchenry |
| **X** | Fundserv | Russ White |
| **X** | Haywood | Peter Virvillis |
| **X** | IFDS | Grant Bellamy |
| **X** | IFIC | Pamela Egger |
|  | IFIC/L&T Infotech | Janaki Nagulan |
| **X** | IIAC | Jack Rando |
| **X** | IIROC  | Catherine Drennan |
| **X** | IIROC  | Bruce Grossman |
| **X** | Kyndryl | Andrew Ledbury |
|  | L&T Infotech - Regulatory | Kim Barrett |
| **X** | Laurentian Bank | Anne-Claire Hurillon |
|  | Laurentian Bank Securities | Jennifer Vachon |
|  | Manulife and CLHIA | Bill Devolin |
| **X** | National Bank  | Nelson Dugre-Sasseville |
| **X** | Northern Trust | Domenic Sgambelluri |
|  | OSC | Aaron Ferguson |
| **X** | OSC | Jarrod Smith |
| **X** | OSC | Nick Hawkins |
| **X** | OSC | Senna Eswaralingam |
| **X** | OSC | Constance Wamala |
| **X** | OSC | Annetta Ho |
|  | OSC | Frank Lacroce |
|  | OSC | Stephanie Wakefield |
|  | Paramax | Allyn Howe |
| **X** | PMAC | Melissa Ghislanzoni |
|  | PWC | Samantha Paisley (CA) |
|  | Questrade  | Andrew Kerrison |
|  | Questrade  | Lulu Feng |
|  | RBC - IS | Cathryn MacKay |
| **X** | RBC - IS | John Riordon |
| **X** | RBC - IS  | Isgar, Stephen |
| **X** | **RBC -CM** | **Jason O'Born - Co-Chair** |
|  | Scotia | Lori MachEachern |
| **X** | Scotia | Corey Cunningham |
|  | Statestreet | Denny Mendonca |
| **X** | Statestreet | Ivan Yang |
| **X** | TD | Kevin Calhoun |
| **X** | TD | Rob Candido |
|  | TD | Michael Kenny |
|  | TD Securities CASLA | Sumit Sharma |
|  | TMX  | Amy Li |
| **X** | Torstone | Dave O'Marra |
|  | Torstone  | Geddes, Daniel |
|  | Torstone  | Mack Gill |
|  | Vanguard | Darnel Miller |