**CCMA - T+1 Operations Working Group**

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**T+1 Operations Working Group**

**Agenda**

**May 12, 2022 at 11:00 AM ET**

**Co-Chaired by:**

Sheera Badial of Canaccord Genuity

Domenic Sgambelluri of Northern Trust

1. **Approval of Minutes from the meeting held on April 14, 2022**
2. **Update from the T+1 Steering Committee.**
   1. **Meeting update**
3. **Issues for discussion**
4. **OWG-013 – CDS Job Scheduler – to be distributed closer to meeting date**
5. **OWG-034 – Client Communications**
6. **OWG-025 – T+1 Asset List – see attachment - Approval Required**
7. **OWG-003 – ETF Create Redeem**
8. **OWG-017 – Deposits and Physical Securities**
9. **Other Business**
10. **Next Meeting June 9, 2022 at 11:00 AM ET**

**T1-OWG -** **Minutes of April 14, 2022**

Keith Evans of CCMA welcomed attendees to the T+1 Operations Working Group meeting. Keith then turned the meeting over to Domenic Sgambelluri and Sheera Badial.

1. **Approval of the Minutes from the meeting held on March 10, 2022**

Sheera reported that the Minutes from the last T+1 Operations Working Group meeting, held on March 10, 2022, were distributed with the meeting package. There were no additions, subtractions or material corrections requested by members, therefore the Minutes of the meeting were approved as presented.

1. **Update from the T+1 Steering Committee – SEC Comment Letter**

Keith updated the working group on the CCMA comment letter to the SEC Rule proposal on the proposed transition to T+1. Keith said that the letter focused on the date of transition, The SEC proposed Rule change indicated that an implementation date of no later than March 31, 2024 was being recommended. Keith said, after discussions with members of the Canadian industry, that Labour Day 2024, would be preferred. Consequently, CCMA submitted a comment letter requesting that the implementation date be no later than September 30, 2024.

Keith noted that IIAC, CDS/TMX, as well as Sifma all submitted comment letters with the same recommended transition date.

A copy of the letter was included with the meeting material.

1. **Review of Issue Log**
2. OWG-013 – CDS Job Scheduler: Sheera introduced Fran Daly of CCMA, who is undertaking a review of the current CDS job scheduler timelines. The result of this review will lead to a new set of proposed timelines that will allow for trades to be ready for settlement by the end of Trade Date.

* Fran referred to the PowerPoint presentation distributed with the meeting package. He outlined the work completed to date and the impact that T+1 would have on the current schedule when moving to T+1. Fran said that he is working closely with CDS, exchanges, service bureaus, and industry members to determine the current schedules and the likely new schedules in the future. He hopes to have a proposal ready for the next OWG meeting in May. Specifically he walked members through the current critical timelines of the CDS job scheduler, and the process he intends to follow for making a final recommendation. There was a good discussion on many of the specifics, including; the timelines to be included in the final recommendation, including the US Exchange Trade flow as well as Buy Ins, Canadian Buy Ins, real-time reporting of trades by exchanges, and the overall processing issues that T+1 will present to all three sides of a trade.

1. OWG-003 – ETF Create and Redeem: Sheera introduced the issue of ETFs and asked Pat Dunwoody of CETFA for an update. Pat said that her working group was currently meeting to document the process flow, where they believe that the create/redeem process will be a challenge, particularly for non-North American funds. She said that they expect to complete their work over the next couple of months, but she will be back next month to discuss the progress.
2. OWG-025 – Asset List – Sheera said that the proposed T+1 Asset List had been distributed at the last meeting of the OWG. She said that even though this is a living document, the OWG will be asked to recommend for approval, the final version of this list at the next meeting of the OWG in May. A question was asked about Commodity Trading; would they be transitioning to T+1? The answer was that they will not.

Members are requested to review the list and provide comments back to either Domenic or Sheera as soon as possible.

1. OWG-005 – NI 24-101 – Sheera asked Keith to provide an update. Keith said that NI 24-101 would need to be modified for T+1, where trades are reported and confirmed much earlier than they are today. Keith said that once the CDS Job Scheduler discussion is made within the next month or so, 24-101 will need to be modified in order to ensure that trades are ready for settlement before the end of Trade Date. Currently, only 34/35% of trades are confirmed by the end of Trade date. Keith said that this will need to be much high – probably in the 90% range. He strongly urged members to start looking at their internal processes and how they need to be modified to make significant improvements. Further discussions will be required in the coming months.
2. OWG-034 – Client Communications – Sheera raised this issue, where we need to identify all of the regulations that might need to be modified for a T+1 environment. Primarily regulation on Trade Confirmations, ETFs, etc. Doug Butters (BofA Merrill Lynch) agreed to document the possible regulations and forward to Keith Evans for discussion at the next meeting.
3. **Other Business**

There were several items that members felt needed to be discussed at future meetings of the OWG.

* Balance Order kick outs
* Trade Compression
* Pre-allocation of trades

1. **Next Meeting**

The next meeting of the T+1 Operations Working Group will be scheduled for May 12, 2022, at 11:00 AM Eastern.

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| **In Attendance** | **Organization** | **Name** |
| X | AGF | Michael Kwok |
| X | ATB | Ha Luong |
| X | Aviso | Shewtha Venkataramaiah |
| X | Aviso | Wilson Young |
| X | Aviso | Winston Poh |
|  | BlackRock | Meaghan Li |
|  | BlackRock | William Trieu |
| X | BMO | Andrew Winter |
| X | BMO | Art Valdes |
| X | BMO | Joanne Whittaker |
| X | BMO | Natalia Markelova |
| X | Broadridge | Bryan Trudell |
|  | Broadridge | Dean Manchip |
|  | Broadridge | Lilea Chong |
|  | Broadridge | Roy Garafano |
|  | Broadridge | Srikar Basava |
| X | Broadridge | Vincenza Riga |
| X | Broadridge | MeeChee Beutel |
| X | Canaccord | Sheera Badial **Co-Chair** |
| X | Canaccord Genunity | Brenda McIntyre |
|  | Canada Life | Linda Mosthaf |
|  | Casgrain | Andre Zanga |
| X | Casgrain | Pierre Mital |
| X | CCMA | Barb Amsden |
| X | CCMA | Fran Daly |
| X | CCMA | Keith Evans |
|  | CDCC | Ana May |
| X | CDS | Johann Lochner |
| X | CETFA | Pat Dunwoody |
| X | CI | Deborah Carlyle |
|  | CIBC | Carol Elmalem |
| X | CIBC | Danny Leca |
| X | CIBC | Glenn McCullough |
|  | CIBC | Jim Newman |
|  | CIBC | Kapil Sharma |
|  | CIBC | Mike Zellermayer |
|  | CIBC Mellon | Jale Wright |
| X | CIBC Mellon | Jennifer Cheung |
| X | CIBC Mellon | Louis Lesnika |
|  | CIBC Mellon | Nick Douzenis |
| X | CIBC Mellon | Phil Zywot |
| X | CIBC Mellon | Carol Revoredo |
|  | CIBC WM | Susan Fleming |
|  | Citi - US | David Smith |
| X | Citi - US | Lyndon James |
|  | Computershare | Donna McLaughlin |
|  | Computershare | Helen Lau |
| X | Connor Clarke | Mark Austin |
| X | Connor Clarke | Nikita Patel |
| X | Consultant | Tony Kalvik |
|  | Cooperators | Mitra Raghubir |
|  | Co-Operators/Mutual Funds | Mehreen Hussain |
| X | Credit Suisse | Ester Park |
| X | Credit Suisse | Wayne Cowell |
|  | Desjardins | Franck Herve Mpondo Eboa |
|  | Desjardins | Mario Honein |
|  | Desjardins | Pascal Deslauriers |
| X | Deutsche Bank | Vijay-K Ag |
|  | DTCC | Ana Lotharius |
| X | Fidelity | Robert Argue |
| X | Goldman Sachs | Anit Patel |
|  | Goldman Sachs | Lauren Diekroger |
|  | Goldman Sachs | Mustafa Al Niama |
| X | Goldman Sachs | Sachin Mohindra |
|  | IFIC/L&T Infotech | Janaki Nagulan |
|  | Invesco | Austin Dukes |
|  | Invest PSP | Ali SaÃ¯b |
|  | Invest PSP | Caroline Rossa |
|  | Invest PSP | Charles Marois |
|  | Invest PSP | Elvira Federico |
|  | Invest PSP | Jason Fook Lun |
|  | Invest PSP | Lynne Carbonneau |
|  | Invest PSP | Nicholas Cadotte |
|  | Invest PSP | Victor Quan |
|  | Invest PSP | Vincent Brykczynski |
|  | Jefferies - USA | Christopher Buencamino |
|  | Jefferies - USA | Dennis Jiu |
| X | Kyndryl | Andrew Leadbury |
| X | Kyndryl | Anna Campagnaro |
|  | L&T Infotech | Kim Barrett |
|  | Laurentian Bank | Pim Manirath |
| X | Merrill Lynch - BofA | Doug Butters |
| X | Morgan Stanley | Dianne Duffy |
| X | Morgan Stanley | Mazen Ghanen |
| X | National Bank | Anna Tyniec |
| X | National Bank | Natalie Roberge |
|  | National Bank | Nelson Dugre-Sasseville |
| X | National Bank | Tom Zorbas |
|  | NEO Exchange | Joacim Wiklander |
|  | NEO Exchange | Natalie Panasiuk |
| X | Northern Trust | Domenic Sgambelluri  **Co-Chair** |
|  | Ontario Teachers | Sameer Punja |
|  | OSC | Aaron Ferguson |
| X | OSC | Annetta Ho |
|  | OSC | Emily Sutlic |
|  | OSC | Frank Lacroce |
|  | PSP Investments | Domenica Giannini |
| X | Questrade | Farhan Kazi |
|  | RBC - IS | Anthony Codreanu |
|  | RBC - IS | Bruno Olivieri |
|  | RBC - IS | Cathryn MacKay |
|  | RBC - IS | David Cosway |
|  | RBC - IS | Harpinder Mangat |
| X | RBC - IS | Jay Gill |
|  | RBC - IS | John Riordon |
|  | RBC - IS | Junah Park |
|  | RBC - IS | Kerry Phippen |
|  | RBC - IS | Nadia Lall |
|  | RBC - IS | Rukshana Nanji |
|  | RBC - IS | Stephen Isgar |
|  | RBC - IS | Vito Mazzoli |
| X | RF Clearing | Jeff Carr |
|  | RF Clearing | Joe Riga |
| X | Scotia | Adam Usajewicz |
| X | Scotia | Corey Cunningham |
|  | Scotia | Kurt Sylvan |
|  | Scotia | Victor Chow |
| X | Scotia | Mike Bieley |
|  | SS&C Technologies | Frank Battaglini |
|  | SS&C Technologies | Ginelle Ciuffreda |
|  | SS&C Technologies | Paul Skuriat |
| X | StateStreet | Brent Blake |
|  | StateStreet | Denny Mendonca |
|  | StateStreet | Ivan Yang |
| X | Sunlife | Ali Jaffer |
|  | Sunlife | Sameer Jamal |
|  | TD | Barry McIntyre |
|  | TD | Brad Taylor |
| X | TD | Jorge Lanca |
|  | TD | Ian Jamieson |
|  | TD | Kevin Fraites |
| X | TD Asset Management | Ana Liz Fernandez |
|  | TD Asset Management | Jasvir Bhogal |
| X | TD Asset Management | Julie Sandwell |
| X | TD Asset Management | Marnie Perepeluk |
|  | TD Securities | Claudia Paradis |
|  | TD Securities | Geoff Baxter |
|  | TD Securities | James Mikelson |
|  | TD Securities | Mike Hefford |
| X | TD Securities | Rob Candido |
|  | TD Securities | Sumit Sharma |
| X | TD Securities | Tim Paxton |
|  | TMX | Alexandre Prince |
|  | TMX | Antonio Discenza |
| X | TMX | Mark Jarrett |
|  | TMX | Amy Li |
| X | TMX/MX | Marc Broomfield |
| X | Torstone | Dave O'Marra |
|  | Torstone | Daniel Geddes |
|  | Torstone | Mack Gill |
|  | UBS | David Ferguson |
|  | USB | Andrew Clarke |
|  | USB | Lisa Von Redden |
|  | USB | Marc Sobolewski |
|  | USB | Walker Wentworth |
|  | Vanguard | Darnel Miller |
| X | Wells Fargo | Darin Bauguss |
| X | Wells Fargo | James Gnall |
| X | Wells Fargo | Melanie Porcelli |
| X | Wells Fargo | Raul Zamudio |
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