

# T+1 Communications and Education Working Group (CEWG)

## Approved May 10, 2022 Meeting Minutes

### 1. Welcome and Introductions

See appended list of participants, agreements, and action items.

### 2. April 12 CEWG Meeting Minutes and Action Items

The draft minutes of the April 12, 2022 CEWG meeting were accepted without change. Matters arising from the last meeting had been completed, were on the day's agenda, or would be undertaken once additional information became available.

### 3. T+1 News/Information

#### *i. Member updates*

Pira said that information on IFIC's Operations Day conference on June 7 is now on the IFIC website. Keith Evans, Russ White and an Invesco legal representative will be speaking at the event. Barb **agreed** to post information on the CCMA's LinkedIn.

#### *ii. Canadian update*

Keith Evans said that the OSC had presented a cost/benefit analysis to the T+1 Steering Committee, and a revised version reflecting feedback was shared with a number of parties the preceding week. He said that considerable progress had been made by an expert on analysing the current industry trade-processing timeline, and this would be discussed at an upcoming Operations Working Group meeting. The goal remains agreement on a revised T+1-compatible timeline by the end of June. Barb had spoken with an IIROC staff member regarding a number of matters and it is hoped that IIROC will send out a note to its members speaking of IIROC's role in T+1, encouraging completion of the CCMA T+1 awareness survey, and requesting review of the asset list.

#### *iii. U.S. update*

Keith said that T+1 would feature prominently at the SIFMA May 16-19 conference in Arizona.

#### *iv. Event updates*

- IIROC staff had confirmed that T+1 would be discussed at a September 9 T+1 session of the FOAS conference to be held in Victoria, B.C.; there also was to be an update at an FOAS committee meeting in June.
- Frank Lacroce had connected the CCMA with the OSC staff planning the fall Dialogue.

## 2. For review, amendment, approval

- i. **Survey:** Members provided feedback on Draft 2 of the T+1 awareness survey. Barb agreed to update the survey and send a SurveyMonkey version to members to test.
- ii. **FAQs:** Members provided feedback on the four draft FAQs, which the CCMA would post on the CCMA website.

## 3. For discussion

- i. **May 31 newsletter:** Members discussed topics for the upcoming newsletter, namely, requesting responses to the T+1 survey, requesting feedback on the T+1 asset list, background to date on the CDS scheduler (integrated current state and future direction where available) and next steps; reference to the CCMA and other submissions to the SEC re timing; and additional FAQs. Barb agreed to circulate a draft version.

## 4. Other issues as raised

- i. **LinkedIn:** Barb reported that the number of CCMA LinkedIn followers was up to 153, with the majority from Toronto – 69 (45%); Montreal – 14 (9%); Vancouver – 7 (5%), with others from New York City 7 (5%), London – 3 (2%), as well as from other parts in Canada, the U.S., and globally (Edinburgh, Hong Kong, Zürich, and Australia).

## 5. Next meeting: Tuesday, June 14, 2022, 1:30 pm ET

Agreements/Approvals
The April 12, 2022 CEWG minutes were accepted without change.
The draft survey and draft FAQs were approved, with amendments, for release.

Action Items			
#	Description	Who	Status
1.	Post notice of IFIC June 7 conference on CCMA LinkedIn	Barb	Done
2.	Follow up with OSC staff planning the fall Dialogue	Barb	Done; no date set
3.	Update the survey and send a SurveyMonkey version to members to test	Barb	Done
4.	Reply to SurveyMonkey T+1 version	Members	Done
5.	Update the FAQs and post on the website	Barb	Done
6.	Draft the May 31 newsletter and circulate for comment	Barb	Done
7.	Comment on draft newsletter	Members	Done
From preceding meetings			
8.	Check re information on a possible June 23 CASLA T+1 regulatory panel	Kyle	Done
9.	See if Advocis may allow T+1 material to be included for pick-up at fall 2022 event	Paniz	
10.	Arrange podcast for Keith Evans and Lou Lesnika	Alexandra	
11.	Help on the Buyside Checklist	Travis	TBD
12.	Manage podcast or blog/Qs&As re buyside liquidity issues	Merici	Underway
13.	Work with CCMA on podcast	Alexandra	Underway

## Meeting Attendees

Paniz	Ghazanfari	Advocis
Harland	Elcock	CBA: Canadian Bankers Association
Pat	Dunwoody	CETFA: Canadian ETF Association
Brent	Mizzen	CLHIA: Canadian Life and Health Insurance Association
Jack	Rando	IIAC: Investment Industry Association of Canada (IIAC)
Pira	Kumarasamy	IFIC: Investment Funds Institute of Canada
Anna	Tyniec	National Bank
Colleen	Bronson	National Bank Independent Network
Ivan	Yang	State Street
Dave	O'Marra	Torstone Tech
Annetta	Ho	OSC: Ontario Securities Commission
Frank	Lacroce	OSC: Ontario Securities Commission
Keith	Evans	CCMA: Canadian Capital Markets Association
Barb	Amsden	CCMA: Canadian Capital Markets Association

**Q1. When do fund companies strike mutual fund prices (is there a deadline)?**

A1. Prices are normally struck by 5:30 pm, but it depends on the complexity of the portfolio. **The deadline is before the nightly processing starts.**

**Q2. Are mutual fund prices created more than once a day and, if, so under what conditions?**

A2. No, prices are created only once a day.

**Q3. Are there consequences or follow-up initiated if standard Fundserv timelines are not met?**

A3. Late prices may delay the start of overnight batch **processing.** if it is extremely late, it may cause a fund company to miss the 6 a.m. ET Contract File (FS) cut-off. This could mean penalties and negative feedback from dealers that won't receive the file in time to allow them to match pending orders. If this occurs, advisors will not see the trades contracted in investor accounts. Check with any vendors you use to confirm when they pick up or receive pricing files.

**Q4. What is the process and timing currently for mutual fund pricing error corrections?**

A4. If there is a pricing error that impacts trades that have already been reported in the Contract File (FS), fund companies have several options. They can issue new price files, reverse and reprocess the transactions with the correct price, compensate accounts or deduct units.